

TREVONNE STAGE SCHOOL TERMS & CONDITIONS updated Jan 2024

Toddler Classes

PAYMENT

1. All classes must be paid for in advance ideally through the booking site but also available in cash at the studios.
2. Payments will not be refunded if you are a no show to the session.
3. There is a 24 hour cancellation policy on the booking page. Therefore only if this is followed will payments be refunded.

ATTENDANCE

4. A register for each class is maintained by the teacher and for the purpose of safety and security.
5. Please arrive on time for your session to promote minimal disruption.
6. If the class has to be cancelled due to staff illness or other unforeseen circumstances, we will endeavour to inform all participants booked onto the class but also via our social media pages.

ETIQUETTE

7. We expect all people taking part in toddler sessions to...
 - Respect all staff
 - Treat other people as you would wish to be treated yourself
 - Always ask for help if you need it
8. No food or drink to be brought into any sessions.
9. Toddlers are not the responsibility of the teacher and you must ensure you have full control of your child throughout the sessions.

HEALTH

10. Please notify the staff of any medical issues or learning difficulties that may affect you or your child so we can support you accordingly.
11. Any injuries should be discussed with the staff prior to any lesson.

SAFEGUARDING

12. All teachers are qualified, DBS checked and insured.
13. The safeguarding of children is of paramount importance. We have a separate Safeguarding policy which is available on our website.

Please contact the Principal if you have any concerns regarding Safeguarding at Trevonne.

LOST PROPERTY

14. Parents/Carers/Pupils are responsible for their own property whilst in the Trevonne Premises and bring items at their own risk. Trevonne Stage School accept no responsibility for any items lost or stolen. Any unnamed items left in the studios or waiting areas will be placed in the lost property boxes.

PHOTOGRAPHY

15. The school may wish to take photographs or videos of pupils for advertisement of the school on the website or social media pages. If you do not want your child to be included in these photos or videos, please notify the staff asap. By not informing us in writing, you are agreeing for your child to feature in promotional/marketing posts.
16. Please see our separate Photography policy for more information.